



STATE OF MONTANA  
DEPARTMENT OF ADMINISTRATION  
INFORMATION TECHNOLOGY SERVICES DIVISION



Brian Schweitzer  
Governor

## Chief Information Officer

### Advisory

**To:** Distribution

**Date:** April 19, 2007

**Subject:** Interim User Rights Standard

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The Interim User Rights Standard is effective May 30, 2007. The policy is available on the Enterprise Information Technology Publications webpage (<http://itsd.mt.gov/policy/itpolicy.asp>).

This interim standard has been developed to immediately address the need to establish the best business practice of having users logon to their workstations with the least amount of access needed to complete their job function. This business practice is a risk management strategy to minimize risk to the enterprise and users of the state's network.

Agencies will be asked to demonstrate that they are moving toward compliance with a semi-annual report.

Currently, an enterprise security architecture does not exist, and user security policies and standards are minimal or silent on user rights. As a result:

- The standard is *interim*, developed with an abbreviated process and limited review to provide a standard in a timely manner.
- The policy has a review date of twelve months from approved date, at which time the policy will be returned for full consideration and review.
- Deficiencies may be identified in this policy during its interim life, and those will be addressed not later than the follow-on consideration and review.

This standard falls under the provisions of the Montana Information Technology Act ([2-17-512\(1\)e, MCA](#)) that states the Department (of Administration) "...shall establish and enforce statewide information technology policies and standards".

Please address any questions or concerns to:

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**Advisory Disposition:**     Retain until rescinded by policy or State CIO.

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